1. Interpreted over [Number] architectural and engineering sketches to create detailed blueprints for construction projects using [Software].
2. Reviewed specifications to generate complex details of individual system components.
3. Tracked team work hours and submitted documentation.
4. Designed mechanical drawings and machine designs using AutoCAD and Revit.
5. Consulted with architects, customers and vendors regarding project scope and milestone dates.
6. Managed drafting and design for over [Number] projects from concept through delivery.
7. Created, printed and modified drawings in AutoCAD and Revit.
8. Trained junior staff on codes, best practices and suppliers, which enabled better self-sufficiency and task completion.
9. Worked with architects, engineers and customers to efficiently resolve planning and construction issues.
10. Rendered schematics for over [Number] designs in [Software] to produce 2D and 3D models.
11. Created designs and blueprints using [Software] according to customer specifications, timelines and supply inventories.
12. Developed new business by networking with prospects and valuable customers at [Type] and [Type] events.
13. Used computer-aided design software, including [Software] to prepare blueprints.
14. Created and modified creative interior design layouts in line with client desires and space utilization practices.
15. Created drawings using AutoCAD for [Type] systems.
16. Led meetings and conferred with designers to define, discuss and utilize client requirements and update design strategies.
17. Worked with clients and visited sites to gather and define requirements, set budgets, establish schedules and plan out deliverables.
18. Used [Software] to develop and produce creative floor plans for business and residential customers based on individual desires and means.
19. Collaborated with design and engineering staffs to solve AutoCAD and [Software] related issues.
20. Applied knowledge of [Type] codes to drafting projects.
21. Evaluated information provided by architects and system subcontractors and created accurate drawings according to measurements and specifications.
22. Managed and directed field crews setting up and modifying model homes.
23. Oversaw more than [Number] projects with consistent record of meeting budget and schedule targets.
24. Supported value engineering and architectural review processes.